

**LINCOLN STREET ELEMENTARY SCHOOL BUILDING COMMITTEE MEETING
MINUTES**

September 18, 2013

Members Present: Leslie Rutan, Selectman Chair and Chair of the Building Committee
John Coderre, Town Administrator
Dr. Charles Gobron, School Superintendent
Christopher Lawson, Building Committee Member (arrived at 10:50 a.m.)
Cheryl Levesque, School Business Manager
Patricia Kress, Northborough School Committee Chair
Jennifer Parson, Principal, Lincoln Street Elementary School
Jason Perrault, Chair, Financial Planning Committee and Vice-Chair of Building Committee
Julie Peterson, Building Committee Member

Absent: Jennifer Drohan, Building Committee Member

Also in attendance: Alan Minkus, Strategic Building Solutions
Mel Overmoyer, Strategic Building Solutions
Katie Crockett, Lamoureux-Pagano
Peter Caruso, Lamoureux-Pagano

Meeting was opened by the Chair at 10:15 a.m.

Approval of Minutes

Dr. Gobron moved that the Committee approve the meeting minutes of the September 4, 2013 as submitted; Mr. Perreault seconded the motion; approved unanimously.

Status Update and Discussion on Preferred Designed Option

Mr. Minkus presented a brief overview of the options that have been developed and discussed at length at the meeting held on September 4th. He discussed information that will be presented at the Informational Forum for Town Committees on September 26th.

Status Update by Lamoureux-Pagano for Preliminary Design Program Submission to MSBA

Ms. Crockett noted work that she has been doing regarding sustainable design and the meeting held in this regard several weeks ago; MSBA offers additional reimbursement points in this area. Work will continue and options for Lincoln Street School will be explored.

Ms. Crockett presented a draft of the PowerPoint proposed to be shown to the various Northborough town committees and boards on Thursday, September 26th. The presentation is a compilation of the work done by the Lincoln Street Elementary School Building Committee to date.

Mr. Minkus spent time discussing an analysis of the costs associated with each of the options that will be presented to MSBA. He emphasized that the total cost of each option involved more

than the construction costs. He wanted to be clear that the costs of each option are estimated costs; it is impossible to have firm number at this point.

Both Ms. Crockett and Mr. Minkus discussed the most recent timeline for the project, including dates where materials must be submitted to MSBA.

Vote on the Preferred Option

A great deal of discussion took place regarding the three options for addition/renovation and two of the options for new construction. Topics included the comparable costs for construction in each area, the cost of past projects adjusted for today's prices, and the importance of being completely transparent to the community about the reasons for selecting a preferred option.

After a great deal of further discussion, Dr. Gobron moved, Mrs. Kress seconded, and it was unanimously VOTED, "To adopt addition/renovation Option A as the preferred option submitted to the Massachusetts School Building Authority."

Mr. Perreault moved, Mrs. Kress seconded, and it was unanimously VOTED "To adjourn the meeting."

The meeting adjourned at 11:55 a.m.

Respectfully submitted,
Cheryl Leveque

Note:
Minutes not yet approved by LSBC